

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

Work Session - June 1, 2020 at 7:30 p.m.

Virtual Access



CALL TO ORDER: _____ called the meeting to order at _____ p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 8, 2020.

- a. Sent to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times.
- b. Posting on the District Website.
- c. Faxing to Clerk of Clinton Township.

2019/2020 DISTRICT GOALS:

1. To implement and integrate Social-Emotional Learning programs in grades Pre-K to eight by June of 2020.
2. To assess our current special services programs and services to identify strengths and needs and to create an action plan based on the results of the assessment.
3. To implement facilities upgrades and programming for safety and security in all buildings district wide to ensure the safety and security of students and staff.
4. To establish greater transparency and build trust by identifying and implementing strategies including expansion of the utility of our website, possible 2-way communication on the site, and branding of our district.

ROLL CALL:

	<i>Present</i>	<i>Absent</i>	<i>Time of arrival after the meeting has been called to order.</i>
Ms. Lana Brennan			
Dr. Laura Brasher			
Ms. Mary Beth Brooks			
Ms. Catherine Mary Emery			
Ms. Maria Grant			
Dr. Alison Grantham			
Mr. Scott Hornick			
Mrs. Jennifer Kaltenbach			
Dr. Catherine Riihimaki			

Present: *District Administrators:*
_____ Dr. Michele Cone, Superintendent of Schools
_____ Kelly Morris, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: _____ led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: _____ was appointed Process Guardian.

BOARD PRESIDENT’S COMMENTS/REPORT:

SUPERINTENDENT’S REPORT:

Enrollment Report: 1223

Monthly Report:

First Readings: None

Second Readings:
209236
209126

FIRST RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY:

Motion to approve the following list of Board Meeting minutes as presented:

- March 9, 2020 - Work Session
- April 27, 2020 - Regular Meeting
- May 4, 2020 - Work Session
- May 11, 2020 - Regular Meeting

Next Meeting Dates:

- June 15, 2020 - Regular Meeting

FACILITIES/FINANCE:

FF-A

WHEREAS, the Clinton Township Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the **Hunterdon County Educational Services Commission** hereinafter referred to as **HCESC** offers coordinated transportation services; and

WHEREAS, the **HCESC** will organize and schedule routes to achieve the maximum cost effectiveness:

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus an administration fee of 5.5% for member districts and 8.5% for non-member districts as presented to the Clinton Township Board of Education as calculated by the billing formula adopted by the **HCESC's** Board of Education. Said formula shall be based on a route cost divided by the student mile allocated to each participating district.

- I. The **HCESC** will provide the following services:
 - a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by **HCESC**;
 - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. constant review and revision of routes;
 - f. provide transportation as requested on the formal written request; and

It is further agreed that the Clinton Township Board of Education

Will provide the **HCESC** with the following;

- a. requests for special transportation on approved forms to be provided by the **HCESC**, completed in full and signed by previously authorized district personnel;
 - b. withdrawal for any transportation must be provided in writing and signed by authorized district personal; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost – all additional costs generated by unique requests such as mid – day runs or early dismissals will be borne by the district. All such costs must first be approved by the Clinton Township Board of Education.
- III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2020 and June 30, 2021.

- IV. Entire Agreement – this agreement and constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- V. It is understood and agreed by all parties hereto that the Board of Directors of the HCESC is not responsible for its transportation contractor’s failure to provide the services agreed upon herein. It will make every reasonable effort to provide alternative services should such a failure occur.

FF-B

Motion to approve, the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee</i>	<i>Program Title</i>	<i>Location</i>	<i>Date</i>
Hammond, Judi	GED760: Bargaining and Negotiations	Centenary University	Fall 2020
Hammond, Judi	GED770: School Admin Internship	Centenary University	Fall 2020
Roberto, Charles	GED510: Educational Administrative Theory	Centenary University	Fall 2020
Schultz, Kristina	5792: Refocus and Recharge: Strategies for Finding Balance in Teaching	Augustana University	Fall 2020

FF-C

Motion to approve a proposal from the **IDE Corporation** in the amount of \$15,640.00 to provide two four-day Introduction to the Hybrid Learning Environment Virtual Workshops for up to twenty district staff each on July 6-9, 2020 and July 20-23, 2020.

FF-D

Motion to approve the following technology department purchases and renewals:

Discovery Education Streaming Plus K-8	\$8250.00
Mystery Science District Membership	\$2,998.00
OnCourse Lesson Planner/Curriculum Builder	\$13,697.54
Bumparmor Replacement Chromebook Cases	\$8,586.00
Learning A-Z	\$17,793.85
Typing Agent	\$2,300.00
HIBster	\$2200.00
Gizmos/Explore Learning	\$6,045.00
Lightspeed Web Filter	\$5880.00
Renaissance	\$26,992.60
Frontline - Employee Evaluation	\$8,120.85
Powerschool Performance Matters	\$9,975.00

Chromebook Refresh Grades 6 & 8 (Lease)	\$41,017.86 per year for three years
Powerschool Student Information System	\$13,633.10
Staff Laptops	\$22,475.00

FF-E

Motion to approve paying the **Johns Hopkins University** Center for Talented Youth and School and College Ability Test (SCAT) application and testing fees for the following students, at a cost not to exceed \$304.00, to be paid by the district.

SID# 3909884206

SID# 5347602815

SID# 8963996654

SID# 8239709981

FF-F

Motion to approve enrolling the following students in accelerated online math courses for the 2020-2021 school year through **Johns Hopkins University** at a cost not to exceed \$13,550.00, to be paid by the district.

SID# 3909884206

SID# 5347602815

SID# 8963996654

SID# 8239709981

SID# 2370744819

FF-G

Motion to approve, that the Board of Education hereby approves the contract for Professional Accounting and Auditing Services for the fiscal year ending June 30, 2021, between the Board of Education of the Clinton Township School District and Nisivoccia, LLP not to exceed \$31,000.00. In addition, any extra services will be billed at the following rate table:

Staff	Hourly Rate
Partner	\$150-\$175
Manager	\$125-\$145
Supervisor	\$125-\$145
Senior Accountant	\$110-\$125
Junior Accountant	\$ 95-\$105

FF-H

Motion to approve, that the Board of Education hereby authorizes the Clinton Township School District to participate in the Hunterdon County Educational Services Commission Cooperative Pricing System for the 2020-2021 school year.

FF-I

Motion to approve, that the Board of Education hereby appoints Health Insurance Consultant (Prescription & Dental) - **Brown & Brown Benefit Advisors, Inc.**, in addition to the district's Health Benefit Consultant at a yearly rate of \$9,000 for the 2020-2021 school year.

FF-J

Motion to approve, that the Board of Education hereby approves the addendum with **ESS Northeast, LLC** (DBA - Source4Teachers) for substitute staffing for the 2020-2021 school year, with the following rates:

<i>Position</i>	<i>Pay Rate</i>	<i>Bill Rate</i>	<i>Rule</i>
Full Day Substitute Teacher	\$90.00	\$123.30	
Half Day Substitute Teacher	\$45.00	\$61.65	
Full Day Substitute Paraprofessional	\$90.00	\$123.30	
Half Day Substitute Paraprofessional	\$45.00	\$61.65	
Full Day Long Term Teacher	\$135.00	\$184.95	Long Term Rate administered on Day 1, Not retroactively paid, If absent the count does Not reset, and the Long Term Rate is retained, If absence.
Half Day Long Term Teacher	\$67.50	\$92.48	Long Term Rate administered on Day 1, Not retroactively paid, If absent the count does not reset, and the Long Term Rate is retained, If absence.
Hourly Long Term Teacher	\$19.29	\$26.43	District Discretionary Rate.

FF-K

Motion to approve, that the Board of Education hereby approves the 2020-2021 contract with **Frontline Education** to provide IEP support services for a fee of \$16,410.64.

FF-L

Motion to approve, that the Board of Education hereby approves the contract with **Effective School Solutions, LLC** to provide professional behavioral support and counseling services at PMG, RVS and CTMS during the 2020-2021 school year for a total of \$ 390,000.00, as recommended by the Superintendent of Schools.

FF-M

Motion to approve, that the Board of Education hereby approves the 2020-2021 IDEA-B Non- Public Services Agreement with Hunterdon County Educational Services Commission (HCESC).

FF-N

Motion to approve, that the Board of Education hereby approves the 2020-2021 Non-Public School Security Program Agreement with Hunterdon County Educational Services Commission (HCESC) with an 8% administrative fee.

FF-O

Motion to approve, that the Board of Education hereby approves the 2020-2021 Non-Public Textbook Services Agreement with Hunterdon County Educational Services Commission (HCESC) with an 8% administrative fee.

FF-P

Motion to approve, that the Board of Education hereby approves the 2020-2021 Non-Public Nursing Services Agreement with Hunterdon County Educational Services Commission (HCESC) with at 6% surcharge.

FF-Q

Motion to approve, that the Board of Education hereby approves the 2020-2021 Non-Public Technology Services Agreement with Hunterdon County Educational Services Commission (HCESC) with at 5% surcharge.

FF-R

Motion to approve a contract with Meredith Lynar; Licensed Clinical Social Worker, Independent Contractor to consult with Teaching Staff and provide direct and in-direct services for students ages 5-12 at an hourly rate of \$100.00, for the 2020-2021 school year, not to exceed 60 hours. To be paid through the IDEA preschool grant.

FF-S

Motion to approve a contract with Meredith Lynar; Licensed Clinical Social Worker, Independent Contractor to attend meetings and/or complete paperwork during the Districts 2019-2020 Extended School Year (ESY) program at an hourly rate of \$85.00.

FF-T

Motion to approve a contract with Meredith Lynar; Licensed Clinical Social Worker, Independent Contractor to provide counseling/social groups during the Districts 2019-2020 Extended School Year (ESY) program at an hourly rate of \$100.00.

PERSONNEL:

None

POLICY:

None

CURRICULUM:**CUR-A**

Motion to approve the Clinton Township School District 2020-2021 instructional materials list, problem-based learning unit list, mentor text list, CST instructional materials list, assessment list, and accommodations list.

CUR-B

Motion to approve the Clinton Township School District 2020-2021 course list.

CUR-C

Motion to adopt the following curricula for the 2019-2020 school year to align with the current state standards:

- World Language, Grades K-8

CUR-D

Motion to approve the CTSD School Health-Related Closure Preparedness Plan as required by NJDOE.

NEGOTIATIONS-CTAA/CTEA:

Lana Brennan, Catherine Riihimaki, Alison Grantham, Laura Brasher

CTAA -

Ad-hoc Committee for Superintendent Search:

Laura Brasher, Lana Brennan, Catherine Riihimaki, Jennifer Kaltenbach

OLD BUSINESS:

NEW BUSINESS:

SECOND RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

EXECUTIVE SESSION:

NONE

ADJOURNMENT:

Action 20-AJ-018:

Motion made by _____, seconded by _____, to adjourn the meeting of the Clinton Township Board of Education at _____ (time).

(_____ Ayes; _____ Nays; _____ Abstain; _____ Absent)